



Tony Evers, Governor
Dawn Crim, Secretary

March 15, 2021

Debra Michael, Clerk
Village of Summit
37100 Delafield Road
Summit, WI 53066
administrator@summitvillage.org

VIA EMAIL

Re: Village of Summit Jurisdiction Request for Uniform Dwelling Code (UDC) and Camping Units Permitting and Inspecting

Dear Debra Michael,

I am pleased to inform you that your municipality has met all the requirements under the provisions of Wisconsin Administrative Code § SPS 320.06(1) to exercise jurisdiction over construction and inspection of new one- and two-family dwellings.

Pursuant to Wis. Stat. §§ 101.65(1) (a) and (2m), § 101.651(2m), and §101.63(1), the Department delegates your municipality the primary responsibility to perform permitting and inspecting for all installations under Wis. Admin. Code § SPS 320.08(1) to be constructed within the limits of your municipality.

Please note that your municipality chose to opt-out of municipal jurisdiction over camping units, in accordance with Wis. Admin. Code § SPS 327.06(1)(b).

As a condition of the delegation, you are required to comply with the following:

- Provide the Department with a certified copy of all adopted ordinances and subsequent amendments within 30 days of adoption by the municipality, and
- Maintain an approved method of enforcement as identified in Wis. Admin. Code § 320.06(1)(b).

If your municipality decides to relinquish jurisdiction, please follow the provisions of Wis. Admin. Code § SPS 320.06(1)(c)3 by providing the Department with a 30-day notice prior to the day upon which your municipality intends to relinquish jurisdiction.

I understand that Mike Sindorf will be the method of enforcement and has the proper certification(s) to do so.

Our UDC consultant for your area, Jack Wotruba, at (920) 360-0020, is available to assist in any questions or concerns your municipality may have with implementing UDC permitting and inspecting services.

The Division of Industry Services looks forward to working with you.

Sincerely,

Michael D. McNally Jr.
Section Chief, UDC Program

cc: Garry Krause, Bureau Director, Technical Services Bureau
UDC Program Staff, Technical Services Bureau
Mike Sindorf, Village of Summit